**CITY COUNCIL AGENDA REQUEST FORM**

**DATE OF COUNCIL MEETING: June 5, 2024**

**SELECT THE ROLE OF THE CITY COUNCIL ON THIS REQUEST:**

**(x) Legislative**

**() Administrative**

**( ) Quasi-Judicial**

**WHO IS REQUESTING: Audrey Camp, City Treasurer**

**TELEPHONE NUMBER: 801-465-5206**

**TITLE OF ITEM FOR AGENDA: Resolution writing off 2023-2024 bad debt.**

**LENGTH OF TIME REQUESTING: 10 minutes**

**DETAILED REASON FOR REQUEST & EXPLANATION:**

Mayor & Council:

At the end of the fiscal year, we compile a list of utility accounts to be written off as bad debt. Accounts are considered bad debt if they have been sent to collections, the customer has filed bankruptcy or the customer is deceased and the estate is unable to pay. Exhibit “A” is a list of the Bad Debt to be written off for FY2023-2024 in the amount of $47,348.09. This is higher than last year’s total of $30,305.83.

We have made changes to our collection process which have resulted in an increased number of past due accounts being paid in full instead of being sent to collections. Attached are lists of “Payment Arrangements Paid in Full 2023-2024” and “Active Payment Arrangements 2023-2024”. As you can see $14,530.32 was paid in full by May 29, 2024, through payment arrangements instead of being sent to collections and $5,429.81 was collected on active payment arrangements. Also attached are the statements from our two collection agencies. First, The Cherrington Firm, showing $22,136.86 was collected in FY2023-2024. Second, Bonneville Collections showing $569.44 was collected in FY2023-2024.

We are asking the Council to adopt the enclosed resolution writing off the bad debt.

Please let me know if you have any concerns or questions.

# Approved as to Form

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*City Attorney*

**\*\*\*\*\*\*\*\*\*MUST BE COMPLETED, APPROVED AS TO FORM BY CITY ATTORNEY, AND SUBMITTED TO THE CITY RECORDER BY THE THURSDAY PRIOR TO COUNCIL MEETING!**